

DORCHESTER COUNTY PLANNING & ZONING OFFICE

P. O. Box 107

CAMBRIDGE, MARYLAND 21613

PHONE: 410-228-3234



March 11, 2010

Dear Foresters, Landscape Architects, and Qualified Professionals:

We would like to bring to your attention some recent changes to various documents pertaining to the Forest Conservation Program in Dorchester County. These documents are currently available on the county website under Departments-Planning and Zoning-Applications and Forms or New Planting Plan Forms. The forms have been updated to reflect changes in the state law and its local administration.

There are now four (4) Declaration of Intent forms which cover the permitted exemptions under the Subdivision Ordinance as well as the Grading and Erosion Control Ordinance. The DOI exemption forms for subdivisions are titled **Subdivision with No Change of Land Use** and **Intra-Family Transfer of Subdivided Lot or Parcel**. Exemptions permitted under grading and erosion control will require use of documents labeled **Existing Single Lot-Property Owner** or **Intra-Family Transfer of Existing Single Lot**. These forms (8 1/2" x 14") may be filled out on your computer but, in all cases, must be accompanied with a sketch map showing the parcel/lot and its environmental features.

A new **Planting Plan Maintenance and Management Agreement** for the Critical Area Program and the Forest Conservation Program has been re-designed and implemented as of March 8, 2010. All new Agreements will be completed and filled in by program- designated Planning and Zoning professionals. After all signatures are gathered, the documents will be recorded in the land records.

Persons submitting any of the above documents should be aware of the following fees and recording charges:

Declaration of Intent \$10.00 Permit Fee, payable to Dorchester County Planning & Zoning
 \$40.00 Recording Fee, payable to Dorchester County Clerk of Circuit Court
Planting Plan Agreement No Fees

On a final matter, we would like to include your name on our e-mail list to facilitate future correspondence in a quicker manner. If you haven't already, please send your address to: swright@docogonet.com . Your cooperation is greatly appreciated.

Sincerely,


Sandy Wright

Environmental Planner – Forest Conservation Coordinator