

**Dorchester County Board of Electrical Examiners**  
**PO Box 107**  
**Cambridge, MD 21613**  
**410-228-3525 (phone)**  
**410-228-1563 (fax)**



May 1, 2017

Dear Dorchester County Electrician,

Please find enclosed a renewal application for your Dorchester County Electrical license that is ***due no later than June 30, 2017***. The five (5) hours continuing education must have been taken during the time period of July 1, 2015 - present. Any class that focuses on the National Electrical Code will satisfy these requirements. You may refer to <http://www.dllr.state.md.us/license/elec/elecce.shtml> for a list of Approved Course Providers. (*Remember, your license **will not** be renewed without the five (5) hours continuing education certificate.*)

Failure on the part of any registrant to renew their license bi-annually in the month of June shall not deprive such person of the right of renewal but the fee to be paid for the renewal after the month of June shall be increased \$2.00 for each day or fraction of a day that payment of renewal fee is delayed, up to 90 days, at which time the license will be cancelled at the discretion of the Board. Those persons having an active State of Maryland electrical license are not subject to this penalty fee.

Each year, several agencies such as the State of Maryland Department of Licensing & Regulation (DLLR), Choptank Electric, Delmarva Power & Light, Middle Department Inspection Agency and First State Inspection Agency are notified of all Dorchester County electricians who have not renewed their county license.

If you wish to renew your license in person, you may call ahead to be sure we are open (in case of holidays) and to be sure there is someone in the office who can process the renewal for you (if you are on a deadline). Our office hours are 8:00 a.m. – 4:30 p.m., Monday – Friday. Please call our office if you have any questions and speak to LeAnn Lewis or myself.

Sincerely,

Rhonda Mills  
Electrical Board Secretary

**THIS WILL BE YOUR ONLY RENEWAL NOTICE.**