

RENTAL UNIT OWNER LICENSE APPLICATION

This form must be completed for **each** rental unit located in Dorchester County **outside** of a municipality.
The completed application and **\$30.00** fee is due **December 31, 2016**.

1. This is for **Renewal** or **New License** (**Circle One**)

Property Owner Name(s): _____

Mailing Address of Owner: _____

City: _____

Zip Code: _____

Telephone Number: _____

Email Address (Optional): _____

2. Rental Property Street Address: _____

City: _____

Zip Code: _____

3. Number of dwelling units at this address: _____

4. Was this dwelling built before **1978**? ____ YES ____ NO (If you do not know the build date, this information may be obtained by contacting the Dorchester County Tax Assessment Office at 410-228-3380 or online at www.sdat.state.md.us.)

5. If this dwelling was built before **1978**, check any of the following that apply:

- This dwelling has been certified as lead free or limited lead free. (**Please attach certification.**)
 This dwelling is registered as a rental property with the Maryland Department of Environment. Please provide the MDE Tracking No. _____ and Lead Inspection Certification No. _____.

6. If you believe that this dwelling unit is not subject to the rental registration requirement, please check the applicable exception below:

- This dwelling unit will not be rented or leased at any time during calendar year 2017.
 This dwelling unit is a short-term rental. (Rented for periods of less than 4 months at a time.)
 This dwelling unit is subject to a life estate. Please attach copy of life estate document.

I SOLEMNLY DECLARE AND AFFIRM under the penalties of perjury that the above information is true, accurate and complete.

Owner's Signature

Date

NOTICE:

1. If a dwelling is rented for period of less than 4 months during the calendar year, the dwelling is not subject to Dorchester County's rental registration. However, the unit is subject to the county's hotel room tax, and is required to be registered with the Dorchester County Finance Department. 410-228-4343.
2. The acceptance of the required rental registration fee by Dorchester County shall not be constructed as acknowledgment by the county that the dwelling is in compliance with building, zoning or any other codes.
3. The minimum Livability code (Chapter 110) may be viewed online by going to the Dorchester County homepage (www.docogonet.com) and clicking on "County Code."