

County Council of Dorchester County
Regular Meeting Minutes
June 2, 2015

The County Council of Dorchester County met in regular session on June 2, 2015 with the following members present: Ricky C. Travers, President; Tom C. Bradshaw, Vice President; William V. Nichols; Rick M. Price and Don B. Satterfield. Also present were E. Thomas Merryweather, County Attorney; Jeremy Goldman, Acting County Manager; and Donna Lane, Executive Administrative Specialist.

REGULAR SESSION

EXECUTIVE SESSION

The Council adjourned from a Regular Session and convened in a closed Executive Session pursuant to Title 3 of the General Provisions Article of the Maryland Annotated Code, pursuant to §3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; pursuant to §3-305(b)(3) to consider the acquisition of real property for a public purpose and matters directly related thereto; and pursuant to §3-305(b)(10) to discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.

Voting in favor of the closed Executive Session were all Council members present at the beginning of that meeting.

REGULAR SESSION

INVOCATION AND PLEDGE OF ALLEGIANCE

Councilman Travers led the invocation and the pledge of allegiance.

CALL FOR ADDITIONS OR DELETIONS TO AGENDA

The Council agreed to add a request to advertise an inspector position in the Planning and Zoning Department and for on call and full time emergency medical service providers to the agenda.

APPROVAL OF MINUTES- MAY 12, 2015-MAY 19, 2015

The Council approved the minutes of May 12, 2015. The Council also approved the May 19, 2015 minutes with an amendment.

APPROVAL OF DISBURSEMENTS

The Council approved the vouchers as presented.

FINANCIAL REPORT: CASH AND INVESTMENTS

Councilman Travers reported total cash and investments as \$7,593,222.23.

EXECUTIVE SESSION SUMMARY

The County Council of Dorchester County convened in an Executive Session at 4:30 p.m. on June 2, 2015 in a closed session at Room 110, County Office Building, 501 Court Lane, Cambridge, Maryland, pursuant to Title 3 of the General Provisions Article of the Maryland Annotated Code, pursuant to §3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; pursuant to §3-305(b)(3) to consider the acquisition of real property for a public purpose and matters directly related thereto; and pursuant to §3-305(b)(10) to discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.

Motion made, seconded and carried to conduct a closed session pursuant to the above. All members of the Council present at the beginning of this session voted in the affirmative to conduct the closed session for the purposes stated above and to discuss the topics listed below.

Action taken at the closed session: 1) approved the request of the Planning and Zoning Director to fill an Inspector position by a 3 to 2 vote and agreed to consider a request to advertise in open session; 2) approved the request of the Recreation and Parks Director to apply a salary increase to an existing seasonal maintenance position and to provide an hourly increase for returning seasonal pool staff by a 3 to 2 vote; 3) approved the request of the Recreation and Parks Director to reclassify an employee based on that individual obtaining pool operator certification and license by a 5 to 0 vote; 4) approved the request of the Warden to hire an individual to fill a vacant Correctional Officer position by a 5 to 0 vote; 5) approved the request of the Emergency Services Director to hire individuals to fill two vacant 911 Dispatcher positions by a 5 to 0 vote; 6) discussed the request of the Emergency Services Director to advertise for on call and full time basic life support and advanced life support providers- agreed to consider the request in open session; 7) approved the request of the Public Works Director to hire individuals to fill two Motor Equipment Operator II positions in the Highway Division by a 5 to 0 vote; 8) approved the request of the Public Works Director to hire an individual through a temporary agency to fill a grass cutter position by a 5 to 0 vote; 9) discussed a matter relating to health insurance for County employees; 10) discussed a personnel matter relating to a prior employee; 11) discussed a matter regarding to the County Manager position; 12) discussed an agreement regarding to an economic development project; 13) discussed matters relating to the possible acquisition of two properties; 14) discussed a proposal for an emergency medical services facility; 15) discussed a matter relating to public security; and 16) discussed a matter regarding a County owned road and related public safety issues.

The above information is being provided to the public pursuant to and in compliance with Section §3-306(b) and (c) of Title 3 of the General Provisions Article.

FY15 BUDGET TRANSFER REQUEST-BOARD OF EDUCATION

The Council approved the request of Dr. Henry Wagner, Superintendent of Schools, for a FY15 Board of Education Operating Budget Amendment to transfer \$24,700 from Instructional Salaries to Other Instructional Costs, \$15,012 and Textbook & Instructional Supplies, \$9,688, to support career and college readiness activities including field trips, career workshops and communication efforts. The Council acknowledged that due to the receipt of a grant during the year, General Fund salary funds became available for other uses. The Council also approved a request from Dr. Wagner for the following budget alignment: to remove the budgeted revenue and related budget expense for health insurance because, although reserves in the ESMEC Health Alliance will be utilized to cover up to \$450,000 in health insurance claims expenses, the transaction will be recorded through the Alliance, not through the Board's financial records. The Council acknowledged that the Dorchester County Board of Education members approved the budget amendment at their May 21, 2015 meeting.

REQUEST TO EXPEND FY16 CAPITAL FUNDS-PURCHASE OF AMBULANCE-EMERGENCY SERVICES

The Council approved the request of Jeremy Goldman, as Emergency Services Director, to expend FY16 Capital Funds and to sole source with Demers Ambulance, represented by RedStorm Fire & Rescue Apparatus, Inc., the current licensed dealer for this company, to purchase an ambulance at a cost not to exceed \$190,000. The Council acknowledged that: 1) by placing this order now build time will be reduced by several months; 2) a savings will be achieved since an in stock 2015 chassis will be used; 3) this is the same type of ambulance the County purchased last year; and 4) no funds will transfer to Demers prior to the completion of the ambulance and County staff's onsite inspection, which will most likely occur in September 2015. In response to an inquiry from Council, Mr. Goldman said serviceability is convenient, noting any Ford dealer can service the truck and a local body shop is obtaining the appropriate certification to repair Demers ambulances.

REGULAR SESSION

MANAGERS COMMENTS

REQUEST TO USE PARKING LOT-ELECTRICAL OUTLETS-CUBMOBILE DERBY-DEL-MAR-VA BOY SCOUTS COUNCIL

The Council approved the request of Michael O'Connor, Chair, Cubmobile Committee, to use the parking lot at the County Office Building on Court Lane for parking, registration, and concessions on September 27, 2015 for the 10th annual Del-Mar-Va Council Cubmobile Derby. The Council also approved his request to use the electrical outlets on the outside of the building for the use of a public address system and a laptop computer and the placement of two bleachers on the sidewalk in front of the building to be provided by the Recreation and Parks Department. The Council recognized that event holders will be responsible for cleaning the area and are required to submit a certificate of liability insurance for the event, which names the County as an additional insured.

RESOLUTION OF SUPPORT REQUEST-MARYLAND TAX CREDITS-GIRL SCOUTS OF THE CHESAPEAKE BAY

The Council approved the written request of Denise Eberspecker, Director of Fund Development, Communications and Service Center, to adopt a Resolution of Support for the Girl Scouts of The Chesapeake Bay's application for 2016 Maryland Tax Credits to the State Department of Housing and Community Development for support under the Community Investment Tax Credit Program. The Council acknowledged that the tax credits will encourage business and individual donors to contribute to Girl Scouts in Dorchester County and will ensure the continuation of programs that allow disadvantaged girls to participate in programs at no cost to their families. The Council further acknowledged that no County financial obligation is required.

BID AWARD-BITUMINOUS MATERIALS CONTRACT-PUBLIC WORKS

The Council approved the request of Tom Moore, Public Works Director, to award the bid to Hammaker East, LTD for the supply and delivery of bituminous materials to the Highway Division for the period beginning July 1, 2015 and ending June 30, 2016. The Council acknowledged that the bid bond was provided separately from the bid package on the same date as the bid opening; however, the request for proposals included the right for Council to accept any award they determine is in the best interest of the County even with irregularities. The Council recognized that this year's bid price is 18% less than last year; therefore, 13% more road mileage may be treated for the same cost as last year.

HOOPERSVILLE PUBLIC BOAT RAMP AND PAVILION SIGNAGE DISCUSSION-PUBLIC WORKS

Jeremy Goldman, Acting County Manager, explained that Public Works staff received a complaint from Kathy and Mel Carter, neighbors of the Hoopersville Public Boat Ramp and Pavilion, regarding overnight camping at the facility. He further explained that the Carters indicated that there was signage at this facility 30 years ago noting that it was a dawn to dusk pavilion with no camping and they are suggesting the replacement of that signage. Mr. Goldman advised that Sheriff Phillips said signage noting the restrictions has to be present in order for his staff to enforce the law at the pavilion. Councilman Bradshaw said he has the same concerns from residents about the pavilion at the Elliott's Island Boat Ramp.

The Council agreed to the placement of signs in English and Spanish at the Hoopersville pavilion noting use is from dawn to dusk as well as other pavilions at marine facilities, including the one at the Elliott's Island Boat Ramp.

AIRPORT APRON EXPANSION PROJECT REQUESTS-PUBLIC WORKS

The Council approved the request of Tom Moore, Public Works Director, to apply for Federal Aviation Administration (FAA) and Maryland Aviation Administration grant funding for the Cambridge Dorchester Airport Apron Expansion Project. The Council acknowledged that: 1) the Airport Improvement Program (AIP) eligible portion of the contract is \$30,000 of which \$1,500 (5%) is the County's share; and 2) the non-AIP eligible portion of \$15,000 is for updating bid document work which has been paid for by FAA and will be the County's responsibility. The

Council also approved Mr. Moore's request to execute an engineering contract with Delta Airport Consultants, the County's Airport consultant, for the re-permitting and bidding phase of the project. Additionally, the Council recognized: 1) its 5 to 0 vote, by means of a poll, to advertise for proposals for this project due to timing constraints; 2) that the advertisement has not been published since FAA staff failed to review the proposed language for the advertisement in a timely fashion; and 3) the timeline Mr. Moore provided for the pre-bid meeting and bid opening will be amended once a publication date has been established.

LINE STRIPING REQUEST-HIGHWAY-PUBLIC WORKS

The Council approved the request of Mr. Moore to piggyback on the State Highway Administration's contract for line striping with Alpha Space Control at the rate of \$0.0708 per foot for 5" yellow or white line. The Council recognized that: 1) this equates to approximately 57 miles of road; 2) this company may not be able to complete all of the County work by the end of the fiscal year because they are currently working for the State Highway Administration; and 3) \$30,000 in FY15 operating funds for this line striping will be transferred to the capital budget which will allow these funds to be used in FY16.

RESOLUTION-COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION-DELMARVA COMMUNITY SERVICES-GRANT MONITOR

The Council approved the request of Cindy Smith, on behalf of Delmarva Community Services, to adopt a resolution of support for the submission of an application to the Department of Housing and Community Development by this entity for funds in the amount of \$300,000 from the Maryland Community Development Block Grant Program to support the rehabilitation of a transitional home and five homes for developmentally disabled individuals in the County. Ms. Smith said three homes in the Town of Hurlock and three homes in the City of Cambridge will be rehabilitated.

SPEED REDUCTION REQUEST-KEY WALLACE DRIVE-SHERIFF PHILLIPS

The Council agreed to forward the request of Sheriff James Phillips to reduce the speed limit on Key Wallace Drive from 50 mph to 30 mph due to congestion to the Traffic Safety Committee for its review and recommendation back to the Council.

RENEWAL OF LEASE AGREEMENT-OFFICE SPACE-COUNTY OFFICE BUILDING-STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

The Council agreed to renew the lease between the Council and the Maryland Department of General Services for the State Department of Assessments and Taxation for Room 204 of the County Office Building, consisting of approximately 2,478 net usable square feet of space, more or less, at the cost of \$10.00 per square foot, payable in equal monthly installments, for five years, commencing on August 28, 2015, with a review of the lease terms at the end of this period. Mr. Goldman noted that since the agreement includes the completion of certain work in this office the lease rate was increased. The Council acknowledged that this work must be completed within 90 days after approval of the lease by the Maryland State Board of Public Works.

FIRST/SECOND QUARTER FY 2015/2016 COUNCIL MEETING SCHEDULE

The Council agreed to adopt the First/Second Quarter FY 2015/2016 Council Meeting Schedule.

BOAT SLIP LEASE RENEWAL RECOMMENDATIONS-FINANCE-JULY 1, 2015 TO JUNE 30, 2016

The Council confirmed the boat slip renewals for the period of July 1, 2015 to June 30, 2016 for the following County owned marinas, except for the boat slip lease renewal for Janet Sydnor at Taylors Island Marina: Back Creek, Elliott Island, Ragged Point, Taylor's Island, Trenton Street, and Tyler's Cove Marina. Councilman Travers noted that the lease rates for boat slips at the Tyler's Cove Marina are still reduced due to reduced navigability in that area.

TELEPHONE POLL CONFIRMATION

The Council confirmed its decision, by means of a poll in the interim between meetings, to approve the request of Sheriff James Phillips to expend \$5,000 in seized drug asset monies to purchase a trained three year old bloodhound from a sole source vendor, which represents a 50% discount, by a 4 to 1 vote, and acknowledged that no County funding is required.

REQUESTS TO ADVERTISE

Inspector Position-Planning and Zoning

The Council agreed to advertise an inspector position in the Planning and Zoning Department with Councilman Price opposing.

Emergency Response Providers-Emergency Medical Services

The Council agreed to advertise for on-call and full-time basic life support and advanced life support providers.

PUBLIC COMMENTS

In response to a question from Pete Macinta, resident, Councilman Travers clarified that signage noting the use of the pavilion at the Hoopersville Public Boat Ramp was from dawn to dusk was erected in the past but is no longer at that location.

Pursuant to inquiries from Donna Hooper and Donald Jones, residents, Councilmen Nichols and Travers advised that Sheriff Phillips suggested that the speed limit on Key Wallace Drive be reduced from 50 mph to 30 mph.

COUNCIL'S COMMENTS/ADJOURNMENT

Councilman Bradshaw congratulated the following Heart of the Chesapeake Heritage Area Award winners: Russell Brinsfield, Mayor, Town of Vienna, for Outstanding Project, the reenactment of the Battle of the Ice Mound; Richardson Maritime Museum, Organizational Excellence Award; and Simmons Center Market, Business Partner of the Year.

Councilman Bradshaw advised that members of families who live on Percy May Road and have elementary school aged children, have expressed concern about public safety on this road and are asking for the placement of "Children At Play" signs prior to 5053 Percy May Road and after 5031 Percy May Road. He said there are no speed limit signs on this road. The Council agreed to refer to the Traffic Safety Committee their request for "Children at Play" signs; to verify the speed limit on the road and to advise if speed limit signs can be placed on that road.

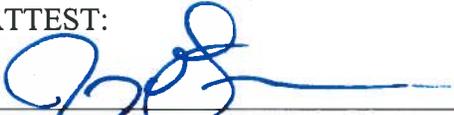
Councilmen Price and Satterfield congratulated high school graduates and wished them well in their future studies and endeavors.

Councilman Satterfield advised that he has received several phone calls from residents regarding mosquitos. He explained that mosquito counts of certain areas must reach a certain limit before aerial spraying can be conducted. He noted that some areas in the County have higher counts. He expressed his understanding that areas have been selected for aerial spraying which has been delayed due to the weather. He said he is hopeful this will assist in reducing the mosquito population in the southern portion of the County.

Councilman Travers announced the following: 1) Members of the Council will join Maryland Comptroller Peter Franchot, local officials and other dignitaries during a scheduled visit at North Dorchester High School on June 12, 2015 at 11 a.m.; 2) the next Council meeting will be held on June 16, 2015 at 6 p.m.; and 3) the Council reserves the right to meet in executive session prior to regular session. He also advised the public that a sweater was found in the parking lot after the May 19, 2015 meeting and is on the back table.

With no further business to discuss, the Council adjourned.

ATTEST:

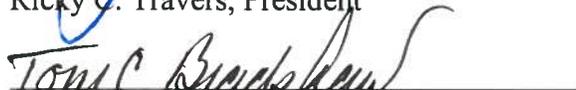


Jeremy Goldman
Acting County Manager

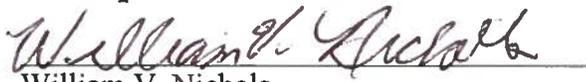
DORCHESTER COUNTY COUNCIL:



Ricky C. Travers, President



Tom C. Bradshaw, Vice President



William V. Nichols



Rick M. Price



Don B. Satterfield

Approved the 16th day of June, 2015.